In attendance: Stephanie Fourie, Diane Ackerman, Tim McChesney, Kevin Lanahan & Bruce DiBisceglie (dept chair). Lucie Antonius & Colleen O’Mahoney (student representatives).

Meeting held via conference call

1. **Communications**
	1. The November 2020 Mendham Borough Recreation Committee (MBRC) meeting minutes were approved.
		1. Minutes will be posted to the Mendham Borough website.
	2. Communications:
		1. Various 2021 Field Requests
		2. Tennis Court questions from residents.
		3. Brian Borri (Cit-e-net)
		4. Melissa Wojcik
	3. Meetings:
		1. On December 9th Steve & Bruce attended the Meeting of the Mayor and Council.
			* 1. Steve reported that the Holiday Home Decorating Contest will occur Dec 12-14.
2. **Winter Holiday Home Decorating Contest**
	1. Bruce and four MBRC members canvassed the Borough from Dec 12-14 and submitted top photos to Bruce with recommendations for a winning home.
	2. The winning home is 2 Maple Ave.
		1. Bruce will contact the household and will award the home with the $100 prize from Bob Difflin and the MBA.
	3. The canvassing method used in 2020 was more successful than using the application process in 2018 & 2019
		1. Note: only one application was received in 2020 and only three were received in 2018 and 2019.
	4. The MBRC has decided to continue with the Contest for 2021 with the committee canvassing process only.
3. **2021 Staffing**
	1. Mellissa Wojcik has retired from the MBRC. Bruce thanked Mellissa for her years of invaluable volunteer service.
	2. Stephanie Fourie and Ned Panfile, whose terms both expire on Dec 31, 2020, let the MBRC know that they wish to remain on the committee, each for another three-year term.
	3. Stephanie will fill the remaining term of Mellissa Wojcik through the end of the term, Dec 31, 2021
	4. The position of Alternate #2 with an expiration term date of Dec 31, 2023 is vacant.
	5. Colleen O’Mahoney has accepted the role of Student Representative – Senior, through Dec 31, 2021.
	6. James Fourie has accepted the role of Student Representative – Junior, through Dec 31, 2022.
4. **Prior Business**
	1. Botti Pavilion (*follow up discussion from the MBRC November 2020 meeting*).
		1. The MBRC recommends that the Botti Pavilion been handled in the same manner as the Carriage House.
			1. It should be available to the West Morris Soccer Club in the same way that the Carriage House is available to Little League, Day Camp and the Pastime Club.
			2. Anyone requesting special usage should do so by completing the Special Event application process through the Borough Clerk.
				1. Recreation will be copied on Special Requests and will manage availability only.
			3. The MBRC is requesting that the DPW oversee routine maintenance and cleaning in the same manner as the Carriage House.
			4. A digital key system will be vetted (similar to the Carriage House digital key system).
			5. The MBRC does not recommend using Botti Pavilion as a rental option.
	2. Field Allotment status.
		1. Bruce has received several 2021 field requests for 2021.
		2. He will be issuing a 2nd reminder for those regular requestors that may have not submitted for 2021 yet.
	3. Cit-e-net
		1. Bruce has continued contact with cit-e-net in hopes to get interactive digital registration forms and payment process for the 2021 Day Camp.
		2. Brian Borri (cit-e-net) replied on Dec 8 that their “programmers have completed the interactive form builder and will get back to (Bruce) on using it.”
		3. Cit-e-net is not using the same registration system as Mendham Township (Twp uses *CapturePoint*)
5. **New Business:**
	1. Tennis Courts:
		1. Recreation will be considering a smart lock system with a keypad if needed.
		2. A few residents asked about the lining of the courts being standard for tennis play.
			1. Bruce was in communication with Business Administrator Joyce Bushman and Jeff Cooper (DPW) and the matter was referred to Borough Engineer Paul Ferriero.
			2. Paul replied that he is looking into the lining.
	2. 2021 Events:
		1. The committee agreed that the normal summer concert and movie series be put into effect, subject to NJ covid guidelines.
			1. Bruce has confirmed *Carnaby Street* for Sunday, June 27, 2021
			2. Bruce has confirmed *The Harrisons* for Sunday, July 25, 2021
			3. The Incredibles was suggested as the drive-in movie #3 as part of Day Camp’s Night Out (date tbd)
			4. It was recommended to have a food truck or ice cream for concerts and movies.
		2. The committee agreed to re-instate a physical Day Camp for 2021, again, subject to covid guidelines if any.
			1. The committee recognizes that the Day Camp may require additional health screening of staff and campers.
		3. The Food Truck Festival is projected for October 2, 2021, hopefully in conjunction with the Harvest Hustle.
		4. Memorial Day and Veteran Day events will still be supported by the MBRC in 2021.
		5. Valentine’s Day – February 14, 2021.
			1. The MBRC decided to try to create an event for Valentine’s weekend 2021.
			2. Suggested ideas:
				1. Student Valentine’s Day cards to be sent from high school students to seniors.

Colleen will discuss options with the High School Service Club

* + - * 1. Valentine’s Lawn Signs for Hospital Care Providers

Possible fund raiser with proceeds going to hospitals.

Steve Andrew may have info about lawn sign process (similar to police lawn sign process?).

* + - * 1. Secret Valentine

Registration and randomly generated gifts (see: drawnames.com)

* + - 1. There will be a special meeting of the MBRC on January 7, 2021 as a sub-committee to focus solely on Valentine’s Day.
	1. Promotional Sub-Committee
		1. Dianne recommended a standing sub-committee as part of the MBRC.
			1. The main purpose is to increase awareness and advertise MBRC events to the community.
			2. Feedback was that the Borough’s social media can somehow reach a wider spectrum of the residents.
				1. Possibilities: “About Mendham”, The Patch, Facebook, Fliers and Posters.

It was recognized that the banner across East Main for the two weeks prior to the October 3, 2020 Food Truck Festival was a major contributor to the success of the event.

For the past three years, the MBRC hung a banner of summer events at the gazebo.

Possibility: to have more than one banner and to have it placed in front of the Phoenix House.

***Next Meeting: 7:30 pm, Thursday, Jan 7th, 2021 via teleconference***